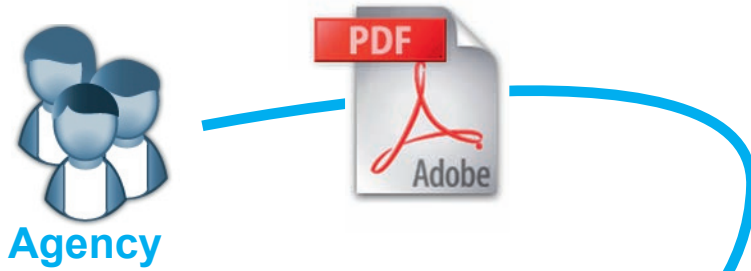


QUICK START

PRESS PORTAL (National)

1



Agency

To send us a file, log on our web site :
www.portailpresse.lagardere-pub.com

2

NOM D'UTILISATEUR

Nom d'utilisateur

Mot de passe



USER

Welcome to the PrintSure production workflow Portal !
For now on you can quickly and easily send PDF files in the Lagardère Publicité's Portal.
To send a file now.

To send a PDF now.

To send PDF regularly, install the droplet on your desk.

SLIP OR LOAD YOUR FILE

BY DROPLET Page 5



To send PDF's regularly, install the DROPLET on your desk.



BY BROWSER Page 2



Or, by browser,
to send a PDF now.

IF YOUR FILE IS CORRECT, CLICK ON TELECHARGER (UPLOAD)
Your file is sent to our server.

For further information, please call your technical contact or the hotline at 00 331 41 34 83 83

TECHNIQUE

PRESS PORTAL (national)

Lagardère Publicité puts an exclusive Portal at your disposal, allowing you to send your advertisement online.
The **press portal** allows you to drop your file directly by clicking on the link below:

www.portailpresse.lagardere-pub.com

The software will check your **file's correctness** automatically according to the current **printability specifications** and will then send you an error message if necessary.
The conformed file will then be transmitted to our internal workflow to be « certified ».

It does not check the format of the file.

Lagardère Publicité accompanies you all along the process of sending an advertisement and makes available all the specific documents needed.

<http://www.lagardere-pub.com/presse/technique/>

For further information, please call our technical contact or the **hotline at 00 33 1 41 34 83 83.**

On our press portal, you can easily check your ads with the «Contrôle» workflow, ou check and send your ad avec with the «lagarderepubliciteagence» workflow.

Nom d'utilisateur (username): **Controle**

Mot de passe (password): **Controle**



Welcome to the PrintSure production workflow Portal !

For now on you can quickly and easily send PDF files in the Lagardère Publicité's Portal.

To send a file now.

To send a PDF now.

To send PDF's regularly, install the droplet in your desk.

>> **To send a file now or to send a PDF now.**

1

validation's Pre-Control

[PRE-FLIGHT VALIDATION] déposez vos fichiers ici →

FICHIER PDF

WORKFLOW: Controle
LagarderePubliciteAgences

STATUT:

NAVIQUER

VOIR WORKFLOW

20% 60% 100%

ANNULER **DEBUT VALIDATION**

vérifier les résultats

Select a file

Select LagarderePubliciteAgences to check and send your file or Controle to check your file

DEBUT VALIDATION to start the checking

Bon de livraison (AdTicket) to fill only for the «lagarderePubliciteAgence» workflow

2

Ad sheet

XMP Information Form - LagardereAgences

Nom fichier/Job ID:

Numero d'Ordre/Order ID:

Titre/Title:

N° Parution/Publication No.:

Date de parution:

Daté (mensuels)/Issue:

Repasses/Repeats:

Annoncesur/Advertiser name:

Marque-Budget/Product-Theme:

Couleur/Color:

Format:

Epreuve/Proof:

Commentaire/Remarks:

Agence média/Media agency:

Agence creation/Creative agency:

Contact (nom/name):

Téléphone/Telephone:

Courriel/E-mail:

* Required Field

compulsory fields
Please do not use special character

Choose magazine

Enter date
Looking for an on sale date or material deadline ?
Find these informations title by title:
www.lagardere-pub.com/presse/technique/calendrier_de_la_presse

Choose the month of sale

Advertiser

Choose the ad colour

Format of the ad

Specify successive RHP, ...

Validate your sheet

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<http://www.lagardere-pub.com/presse/technique/>

For further information, please call our technical contact or the **hotline at 00 33 1 41 34 83 83.**

3 Results checking

[PRE-FLIGHT VALIDATION]

FICHER PDF: /Users/dprayal/Desktop/C99999_TEST.pdf **NAVIGUER**

WORKFLOW: LagarderePubliciteAgences **VOIR WORKFLOW**

STATUT: La vérification initiale est terminée.

20% 60% 100%

SHOW ERRORS **TELECHARGER**

Echec de vérification pre-flight pour le fichier 'C99999_TEST.pdf'.
Erreurs : 2. Avertissements : 3.

Infos du fichier

- Pages : 1
- Taille du fichier : 4.4 MB
- Créateur : Adobe InDesign CS4 (6.0.6)
- Producteur : OneVision PDFEngine (Windows 32bit Build 23.021.R)
- Auteur : PAO
- Date de création : 03/02/2011 14:17
- Date de modification : 04/02/2011 14:41
- Certificat : Certificat PitStop.

Couleurs acceptées

- Trouvé Espace colorimétrique RVB pour image (objet 1 à la page 1)
- Trouvé Espace colorimétrique RVB pour dessins au trait (objets 6 à la page 1)

Image résolution (1-bit) bitmap
Les images 1 bit correspondent à des images 2 canaux (noir & blanc par exemple). Une résolution trop faible peut provoquer un mauvais rendu imprimé.

- bitmap a une résolution incorrecte 385 / 382 dpi, doit être au moins 550 dpi. (objet 1 à la page 1)
- bitmap a une résolution incorrecte 385 dpi, doit être en dessous de 550 dpi. (objet 1 à la page 1)

Compression optimum

- La compression du document n'est pas optimale.

Report summary presented here

The report is divided in 3 groups:

- Green:** The file's information.
- Orange:** The file's alerts, which are not a problem for printing.
If the file has only alerts, we will be able to upload it.
- Red** The file's errors, we will not be able to upload the file.
The Show Errors button allows to see where the alerts & errors of the file are.
(See page 7)

>> Click on «**TELECHARGER**» (upload)

PRESS PORTAL (national)

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The **press portal** allows you to drop your file directly by clicking on the link below:

www.portailpresse.lagardere-pub.com

The software will check your **file's correctness** automatically according to the current **printability specifications** and will then send you an error message if necessary.

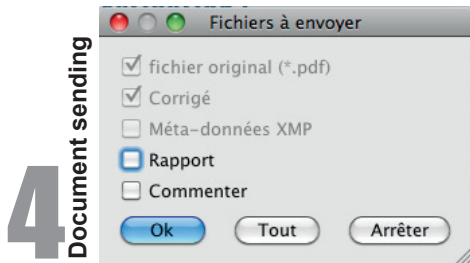
The conformed file will then be transmitted to our internal workflow to be « certified ».

It does not check the format of the file.

Lagardère Publicité accompanies you all along the process of sending an advertisement and makes available all the specific documents needed.

<http://www.lagardere-pub.com/presse/technique/>

For further information, please call our technical contact or the **hotline at 00 33 1 41 34 83 83.**



4 Document sending

The next window appears

Click on OK.

The corrected file will be saved at the same level as the source file, on your desk.

Transmission status

TRANSMISSION STATUS

Once the transmission is finished (the initial checking is finished),

You can leave your internet browser or send another file starting from point 1.

TECHNIQUE

PRESS PORTAL (national)

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Lagardère Publicité accompanies you all along the process of sending an advertisement and makes available all the specific documents needed.

<http://www.lagardere-pub.com/presse/technique/>

For further information, please call our technical contact or the **hotline at 00 33 1 41 34 83 83**.

>> To send PDF's regularly, install the droplet on your desk.

This takedown installs a droplet on your desk allowing you to send immediately your ad

1 Droplet installation

[DROPLETS]

TÉLÉCHARGEMENTS

Pour commencer à envoyer les fichiers au serveur, installez soit l'application pour tous les flux ou soit les applications individuelles par flux. Cliquez seulement sur le lien correspondant en dessous.
NOTE: L'application peut être installée sur les systèmes suivants : **Apple Mac OS X 10.4/10.5** and **Microsoft Windows™ 2003/XP.**

Application pour tous les flux [Installer](#)

Droplets PrintSure de pre-flight et téléchargement:

LagarderePubliciteAgences [Installer](#) [Visualiser](#)

Droplets PrintSure de pre-flight:

Controle [Installer](#) [Visualiser](#)

Install LagarderePubliciteAgence
To check and send your file

ou Controle
to check your file

2 Droplet on the desk

The download is finished, an icon similar to the illustration should be on your desk
You can leave your browser
This way you can begin to send your files.

All you have to do is slip your file in the application program to start the sending in the 'LagarderePubliciteAgences' production workflow or 'Control', depending on the droplet installed on your desk.

Bon de livraison (AdTicket) to fill only for the «lagarderePubliciteAgence» workflow

3 Ad sheet

compulsory fields
Please do not use special characters

Choose magazine

Enter date
Looking for an on sale date or material deadline ?
Find these informations title by title:
www.lagardere-pub.com/presse/technique/calendrier_de_la_presse

Choose the month of sale

Advertiser

Choose the ad colour

Format of the ad

Specify successive RHP, ...

Validate your sheet

Form fields include: Nom fichier/Job ID, Numéro d'Ordre/Order ID, Titre/Title, N° Parution/Publication No., Date de parution, Date (mensuels)/Issue, Repasses/Repeats, Annonceur/Advertiser name, Marque-Budget/Product-Theme, Couleur/Color, Format, Epreuve/Proof, Commentaire/Remarks, Agence média/Media agency, Agence creation/Creative agency, Contact (nom/name), Téléphone/Telephone, Courriel/E-mail.

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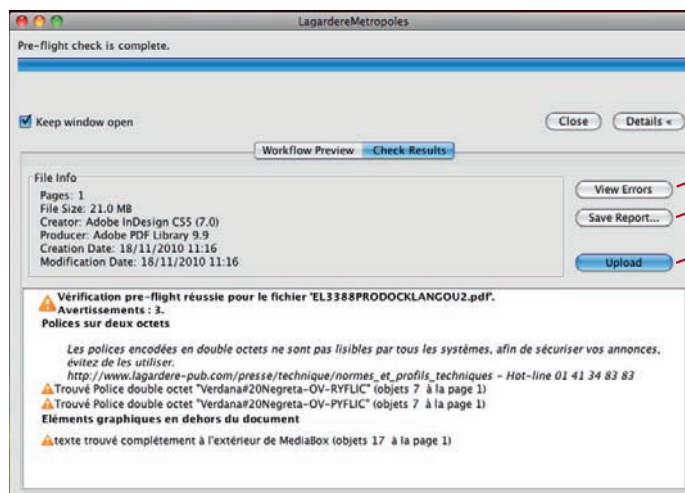
It does not check the format of the file.

Lagardère Publicité accompanies you all along the process of sending an advertisement and makes available all the specific documents needed.

<http://www.lagardere-pub.com/presse/technique/>

For further information, please call our technical contact or the **hotline at 00 33 1 41 34 83 83**.

4 Results checking



See where the errors are

Save the report

Upload the file

Report summary presented here

The report is divided in 3 groups:

- ✔ **Green:** The file's information.
- ⚠ **Orange:** The file's alerts, which are not a problem for printing.
If the file has only alerts, we will be able to upload it.
- ✘ **Red:** The file's errors, we will not be able to upload the file.
The View Errors button allows to see where the alerts & errors of the file are.

5 Document sending



The next window appears

Click on OK.

The client's file, the corrected file and the metadatas will be saved at the same level as the source file, on your desk.

TECHNIQUE

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The conformed file will then be transmitted to our internal workflow to be « certified ».

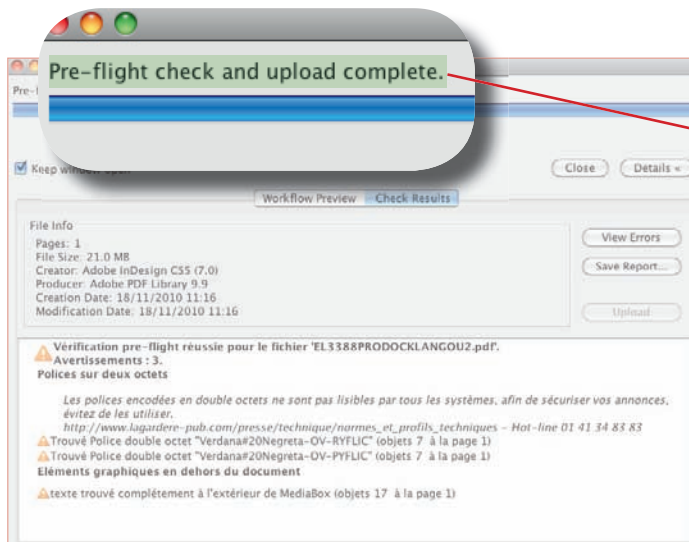
It does not check the format of the file.

Lagardère Publicité accompanies you all along the process of sending an advertisement and makes available all the specific documents needed.

<http://www.lagardere-pub.com/presse/technique/>

For further information, please call our technical contact or the **hotline at 00 33 1 41 34 83 83**.

6 Results checking



Transmission status

Once the transmission is finished (Pre-flight check and upload complete), you can leave your window by clicking on «close».

TECHNIQUE

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<http://www.lagardere-pub.com/presse/technique/>

For further information, please call our technical contact or the **hotline at 00 33 1 41 34 83 83**.

>> **Your ad has a problem, the errors are indicated in red.**

Report summary

The report is divided in 3 groups:

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-  **Orange:** The file's alerts, which are not a problem for printing.
If the file has only alerts, we will be able to upload it.
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Couleurs acceptées

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View Errors

Droplet

SHOW ERRORS

Navigateur Web

With the menu "show Errors" or «view errors»

The PDF opens with Acrobat,
The red zones show the item posing a problem.

On the right side of this zone, a yellow chip shows the errors messages.

You can quit your PDF and correct the errors.

